MELTON CONSTABLE PARISH COUNCIL
Melton Constable Country Club
6 Briston Road, Melton Constable NR24 2DA

https://meltonconstable-pc.gov.uk/

Minutes of Melton Constable Parish Council meeting held on Tuesday 7th July 2026 at 7.30 pm.

Present Cllr S Unsworth (SU) Vice Chair
Cllr D Carter (DC) Chair
Cllr E Goode (EG)
Cllr J Cox (JC)
Cllr Kailey Maine (KC)

Clerk Amanda Yacoubian

0 members of the public

2026/48 To consider accepting apologies for absence – Cllr A Brown, Cllr TJ – Apologies accepted

2026/49 To consider the co-option of a new Councillor to fill a vacancy - None

2026/50 To receive declarations of interest for items on the agenda – None

2026/51 To approve the minutes of the Annual Parish Council Meeting held on 5th May 2026– PROPOSED JC, SECONDED SU. ALL AGREED

2026/52 To consider matters arising from the last minutes (not on the agenda) for information only – None

2026/53 To adjourn the meeting to allow for public participation - none

2026/54 To receive County and District Councillor reports – Refer to website for full reports from Cllr A Brown

2026/55 To receive members' reports:

Play Area; Nothing to report
Churchyard; Nothing to report
Southside; Two trees have been removed, one was removed by Highways and recently one has died. JC to send Clerk a map of the location to be forwarded onto Highways
Bus Shelter; Nothing to report
Recreation Ground; Nothing to report

Northside; There is a pothole on the junction of Gordon Road and Briston Road. There is also a pothole opposite St Marys Church. Clerk to report & send Highways link to Councillors to report.
Allotments; There are now 4 empty allotments and 3 on the waiting list. The empty allotments will be allocated to the people on the waiting list in order of application. A large amount of debris has been removed from MC48 by Jake Neale Recycling for £220 + VAT.

2026/56 To consider Planning Application(s)

(i) PF/26/0864 - Location: The Workshop, Burgh Parva Barns, Holt Road, Melton Constable, Norfolk, NR24 2PU. Single storey extension comprising an inner hallway accessing a new bathroom and new multi-use room for bedroom / study / gym – No Objection

(ii) Consultation - RV/26/1241- Melton Constable - Barn At End Of, Hazelwood Lane, Ridlands Road, Briston. Conversion of brick built barn to residential use including associated landscaping works, without complying with condition 2 (approved plans) of planning permission PF/23/2057 to allow for relocation of package treatment plant, increase in size of outbuilding and alteration to patio doors – No objection

(iii) NP/26/1317 - Melton Constable - Agricultural Building, Tower Bank Industrial Estate, Hindolveston Road. Notification of proposed extension of a building for agricultural use – Dutch barn canopy extension to existing general purpose building – No Objection

(iv) PF/25/2507 - Foxburrow 13a The Dairy Farm, Melton Park, Hindolveston Road,Melton Constable, Norfolk, NR24 2NG – Decision reached – APPROVED

2026/57 Finances

(i) To approve financial statement (Cash book, bank statement & Bank reconciliation) emailed to Councillors on 29th June 2026. PROPOSED SU, SECONDED JC,
(ii) To agree payments & receipts

Payments

30/04/2026	Cozens 10407	Street Lights	£36.00
30/04/2025	Unity Trust	Service Charge	£7.00
22/05/2026	NPower IN15478658	Electricity D/D	£52.80
22/05/2025	P Minns	Grass cutting	£450.00
22/05/2025	J L Boxall	Internal audit	£100.00
22/05/2026	NNDC Waste Bin Collections		£1,241.76
22/05/2026	Zurich Insurance	PC Insurance policy	£599.00
22/05/2026	National Allotment Society	Annual subscription	£84.00
28/05/2026	Melton Constable Country Club	Room hire & storage	£45.83

28/05/2026	A Yacoubian	May pay	£438.83
31/05/2026	Unity Trust	Service Charge	£7.00
01/06/2026	Cozens 10669	Street Lights	£36.00
22/06/2026	NPower IN15270675	Electricity D/D	£47.85
23/06/2026	P Minns	Grass cutting	£450.00
23/06/2026	A Yacoubian	2nd class stamps	£14.56
26/06/2026	A Yacoubian	June Pay	£438.63

Receipts

30/04/2026	NNDC Precept		£10,500.00
18/05/2026	NCC	Agency grass cutting	£145.59

PROPOSED Cllr DC, SECONDED Cllr SU, ALL AGREED

2026/58 Clerk report – Printer – The colour printer is not printing correctly although the print test page is fine.

The laptop crashed last month and had to be sent in for repair. This resulted in a factory reset by Reboot in Holt at a cost of £30.00. All files and software have been recovered and things are back to normal. Alternative methods of a backup were discussed.

A large tape measure has been recovered from storage, we can use this to measure out overgrown allotments

The Monitoring Officer has issued a notice to say that **Register of Interest** addresses will not be published.

Notice Board – The notice board is very rotten and the lock is failing. The Councillors will consider the various options of sizes, material and prices and also look into relocating. To be discussed at the next meeting

Clerk to do posters to say “No Fires on the allotments” due to the current dry spell. EG will print as the colour printer is not working properly

2026/59 Date and time of the next Parish Council Meeting 25th August 2026 (due to holidays)

2026/60 Meeting closed at 20.09 pm

Signed Chair.....

Dated.....