MELTON CONSTABLE PARISH COUNCIL
Melton Constable Country Club
6 Briston Road, Melton Constable NR24 2DA

You are hereby summoned to attend the Parish Council Meeting of Melton Constable Parish Council on Tuesday 13th January 2026 at 7.30 pm.
This meeting will be held at Melton Constable Country Club, Melton Constable

Clerk to the Parish Council : Amanda Yacoubian Dated: 6th January 2026
https://meltonconstable-pc.gov.uk/

Agenda

1. To consider accepting apologies for absence
2. To consider the co-option of a new Councillor to fill a vacancy
3. To receive declarations of interest for items on the agenda
4. To approve the minutes of the Parish Council Meeting held on 4th November 2025
5. To consider matters arising from the last minutes (not on the agenda) for information purposes only
6. To adjourn the meeting to allow for public participation
7. To receive County and District Councillor reports
8. To receive members' reports: Churchyard; Southside; Bus Shelter; Recreation Ground; Northside, Allotments
9. To consider Planning Applications
   (i) LA/25/2523- Replace deteriorated wooden gate with a metal gate, The Scypen Dairy Farm Melton Park Hindolveston Road Melton Constable Norfolk NR24 2NG - Approved
   (ii) PF/25/2507- Single storey extensions to dwelling. Detached garage, Foxburrow 13a The Dairy Farm Melton Park Hindolveston Road Melton Constable Norfolk NR24 2NG
   (iii) PF/25/2594 - Replacement of two windows in front elevation and one in side elevation, 4 Melton Mews Briston Road Melton Constable Norfolk NR24 2DP
   (iv) NP/25/2539- Prior notification of proposed erection of building for agricultural use - general purpose building – Approval not required
10. Finances

(i) To approve financial statement (Cash book, bank statement, bank reconciliation & Budget)
(ii) To agree payments & receipts (circulated by the Clerk on 5th January 2026)

Payments

27/11/2025	Secret Gardens	Fallen tree allotments	£240.00
28/11/2025	Melton Constable Country Club	Storage & room hire	£45.83
28/11/2025	A Yacoubian	Clerk salary November	£411.35
30/11/2025	Unity Trust	Service charge	£6.00
01/12/2025	Cozens INV - 9886	Street Lights s/o	£36.00
19/12/2025	NPower	Elec DD	£99.02

Amanda Yacoubian 6th January 2026

23/12/2025	A Yacoubian	Microsoft 365		£84.99
23/12/2025	A Yacoubian	Clerk salary December		£411.35
29/12/2025	Melton Constable Country Club		Storage & room hire	£45.83
29/12/2025	D B Garden Services	works Dec24 - Mar25		£300.00
30/12/2025	Cozens INV - 9982	Street lights s/o		£36.00
31/12/2025	Unity Trust	Service charge		£6.00

Receipts

Allotments

11. Street Lamp on Melton Street
12. To consider proposed amendment to waste collection on north side of village.
13. Clerk report - Complaints Policy
14. Date and time of the next Parish Council meeting: Tuesday 3rd March 2026

Amanda Yacoubian 6th January 2026