2nd September 2025

MELTON CONSTABLE PARISH COUNCIL
The Junction
6 Briston Road, Melton Constable NR24 2DA

https://meltonconstable-pc.gov.uk/

Minutes of Melton Constable Parish Council meeting held on Tuesday 2nd September 2025 at 7.30 pm.

Present Cllr S Unsworth (SU)
Cllr T Jarman (TJ)
Cllr K Mayne (KM)
Cllr E Goode (EG)

Clerk Amanda Yacoubian
1 Parishioner

2025/63 To consider accepting apologies for absence – Cllr DC, Cllr JC

2025/64 To consider the co-option of a new Councillor to fill a vacancy - none

2025/65To receive declarations of interest for items on the agenda - none

2025/66 To approve the minutes of the Parish Council Meeting held on 1st July 2025– PROPOSED EC, SECONDED SU. ALL AGREED

2025/67 To consider matters arising from the last minutes (not on the agenda) for information only – Clerk to ask Cllr A Brown who owns the passage way next to the Junction

2025/68 To adjourn the meeting to allow for public participation – The signs are coming along really well, they should be completed in the next few weeks (fitted 15th & 16th September). MCPC will look at ways to celebrate the new signs. Clerk to post notices in the Briston News, EDP and let St Mary's Church. Clerk to ask Cllr A Brown who owns the passage way next to the Junction.

2025/69 To receive County and District Councillor reports – Form full report see website meltonconstable-pc.gov.uk

2025/70 To receive members' reports:

Churchyard; Nothing to report
Southside; An email has been received regarding an overgrown hedge near the Drs Surgery. Clerk to send a letter. Gordon Road sign has not been replaced yet.
Bus Shelter; Looks clean & tidy

Recreation Ground; KM to put these in the PC shed and they will be disposed next time we need scrap removal
Play area; Anti social behaviour in the play area has decreased and the play area is being used without issues
Northside; Tenants on Kitchener Road are using the allotment as a parking space, Clerk to write to the owner to ask him to ask his tenants not to park there.
Allotments: The annual allotment rent needs collecting in October, notices are to be placed around the village. Date is set for Wednesday 8th October, 7pm – 9pm. Clerk to email the tenants.

2025/71 Refurbishment of Melton Constable Village Sign, sign on the beacon, Village entry signs and Archway History sign (ref above)

2025/72 To consider Planning Application(s)

(i) Pre-planning application consultation for a proposed base station upgrade at CS10757033 VF 1759 land at Briston Industrial estate, Marriott Way, NR24 2GD – No objection, no comment
(ii) NNDC Ref: PF/25/0490 Application: Full Planning Permission Site: Blakely Clothing HQ, Marriott Way, Melton Constable, Norfolk, NR24 2BT, Proposal: Single storey steel framed storage building Decision: Approved
(iii) NNDC Ref: PF/25/0758 Application: Householder Application Site: Gardeners House, Melton Park, Hindolveston Road, Melton Constable, Norfolk, NR24 2NG, Proposal: Erection of two outbuildings (shed and gazebo) Decision: Approved
(iv) NNDC Ref: LA/25/0759 Application: Listed Building Alterations Site: Gardeners House, Melton Park, Hindolveston Road, Melton Constable, Norfolk, NR24 2NG, Proposal: Internal alterations to dwelling Decision: Approved

2025/73 Finances

(i) To approve financial statement (Cash book, bank statement & Bank reconciliation) emailed to Councillors on 26th August 2025. PROPOSED TJ, SECONDED EG, ALL AGREED
(ii) To agree payments & receipts

27/06/2025	A Yacoubian Clerk salary June		£392.10
30/06/2025	Melton Constable Country Club	Storage & room hire	£45.83
30/06/2025	Cozens INV-9533	Street lights s/o	£36.00
30/06/2025	Unity Trust	Service charge	£6.00
17/07/2025	P Minns	grasscutting	£400.00
17/07/2025	NNDC	Emptying dog bins	£1,173.12
17/07/2025	A Yacoubian	Printer ink	£9.30
24/07/2025	HMRC	PAYE	£326.88
28/07/2025	Melton Constable Country Club	Storage & room hire	£45.83

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28/07/2025	A Yacoubian	Clerk salary July	£392.10
30/07/2025	Cozens- INV9643	Street lights s/o	£36.00
31/07/2025	Unity Trust	Service charge	£6.00

Receipts - none

PROPOSED Cllr KM, SECONDED Cllr TJ, ALL AGREED

2025/74 Electric Vehicle Charging Points – email received from Parishioner. This issue has been raised before and we have consulted Highways advised that there is currently nowhere to place vehicle charging points, we wait to hear from the Government regarding any future plans.

2025/75 Parking on Kitchener Road – email received from Parishioner. The PC cannot help with this, however it was agreed to report to Highways to ask them to reinforce the yellow lines

2025/76 Clerk report

Decide on purchase of a new Defribrillator as it is reaching it's expiry date and backup for monthly checks. Clerk to order a new defib, EG to be backup for defib checks.

Gordon Road sign – ref above

Acknowledge Clerk annual payrise based on Local Government payscale 15 – ALL ACKNOWLEDGED & AGREED

Email received re new gardener – everyone is very happy with the new gardener

Email from Norfolk Constabulary – Clerk to put on the notice board and website

Npower – no debits since February 2025 - invoices have since been received

2025/77 Date and time of the next Parish Council meeting: 4th November 2025,

2025/78 Meeting closed at 20.52 pm

Signed Chair.....

Dated.....