MELTON CONSTABLE PARISH COUNCIL
The Junction
6 Briston Road, Melton Constable NR24 2DA

You are hereby summoned to attend the Parish Council Meeting of Melton Constable Parish Council on Tuesday 2nd September 2025 at 7.30 pm.
This meeting will be held at The Junction, Melton Constable

Clerk to the Parish Council : Amanda Yacoubian Dated: 26th August 2025
https://meltonconstable-pc.gov.uk/

Agenda

1. To consider accepting apologies for absence
2. To consider the co-option of a new Councillor to fill a vacancy
3. To receive declarations of interest for items on the agenda
4. To approve the minutes of the Annual Parish Council Meeting held on 1st July 2025
5. To consider matters arising from the last minutes (not on the agenda) for information purposes only
6. To adjourn the meeting to allow for public participation
7. To receive County and District Councillor reports
8. To receive members' reports: Churchyard; Southside; Bus Shelter; Recreation Ground; Northside, Allotments
9. Refurbishment of Melton Constable Village Sign, sign on the beacon, Village entry signs and Archway History sign
10. To consider Planning Applications –
    - (i) Pre-planning application consultation for a proposed base station upgrade at CS10757033 VF 1759 land at Briston Industrial estate, Marriott Way, NR24 2GD
    - (ii) NNDC Ref: PF/25/0490 Application: Full Planning Permission Site: Blakely Clothing HQ, Marriott Way, Melton Constable, Norfolk, NR24 2BT, Proposal: Single storey steel framed storage building Decision: Approved
    - (iii) NNDC Ref: PF/25/0758 Application: Householder Application Site: Gardeners House, Melton Park, Hindolveston Road, Melton Constable, Norfolk, NR24 2NG, Proposal: Erection of two outbuildings (shed and gazebo) Decision: Approved
    - (iv) NNDC Ref: LA/25/0759 Application: Listed Building Alterations Site: Gardeners House, Melton Park, Hindolveston Road, Melton Constable, Norfolk, NR24 2NG, Proposal: Internal alterations to dwelling Decision: Approved

Finances

(i) To approve financial statement (Cash book, bank statement, bank reconciliation & Budget)
(ii) To agree payments & receipts (circulated by the Clerk on 23rd June)

27/06/2025	A Yacoubian Clerk salary June		£392.10
30/06/2025	Melton Constable Country Club	Storage & room hire	£45.83
30/06/2025	Cozens INV-9533	Street lights s/o	£36.00
30/06/2025	Unity Trust	Service charge	£6.00
17/07/2025	P Minns	grasscutting	£400.00
17/07/2025	NNDC	Emptying dog bins	£1,173.12
17/07/2025	A Yacoubian	Printer ink	£9.30
24/07/2025	HMRC	PAYE	£326.88
28/07/2025	Melton Constable Country Club	Storage & room hire	£45.83
28/07/2025	A Yacoubian	Clerk salary July	£392.10
30/07/2025	Cozens- INV9643	Street lights s/o	£36.00
31/07/2025	Unity Trust	Service charge	£6.00

11. Electric Vehicle Charging Points – email received from Parishioner
12. Parking on Kitchener Road – email received from Parishioner
13. Clerk report -

    Decide on purchase of a new Defribrillator as it is reaching it's expiry date and backup for monthly checks

    Gordon Road sign

    Acknowledge Clerk annual payrise based on Local Government payscale 15

    Email received re new gardener

    Email from Norfolk Constabulary

    Npower – no debits since February 2025
14. Date and time of the next Parish Council meeting: Tuesday 2nd September 2025