1st July 2025

MELTON CONSTABLE PARISH COUNCIL
The Junction
6 Briston Road, Melton Constable NR24 2DA

https://meltonconstable-pc.gov.uk/

Minutes of Melton Constable Parish Council meeting held on Tuesday 1st July 2025 at 7.30 pm.

Present
Cllr S Unsworth (SU)
Cllr D Carter (Chair)
Cllr J Cox (JC)
Cllr T Jarman (TJ)
Cllr K Mayne (KM)
Cllr E Goode (EG)

Cllr Andrew Brown
Clerk Amanda Yacoubian
2 members of public

2025/49 To consider accepting apologies for absence – none

2025/50 To consider the co-option of a new Councillor to fill a vacancy - none

2025/51To receive declarations of interest for items on the agenda - none

2025/52 To approve the minutes of the Annual Parish Council Meeting held on 6th May 2025– PROPOSED JC, SECONDED SU. ALL AGREED

2025/53 To consider matters arising from the last minutes (not on the agenda) for information only

2025/54 To adjourn the meeting to allow for public participation – 2 parishioners have put it quotes for work on the village signs. This will be discussed under Clerks report

2025/55 To receive County and District Councillor reports – Form full report see website meltonconstable-pc.gov.uk

2025/56 To receive members' reports:

Churchyard; Nothing to report
Southside; Shrubs have been cut back by highways. The defib battery is low, clerk to look into costs for buying a new one and costs of a new cabinet to house the defib.
Bus Shelter; KM will monitor the litter issue with the bus shelter
Recreation Ground; Nothing to report
Northside; Nothing to report

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Allotments: We currently have some vacant allotments which are becoming very overgrown. It was decided to advertise the vacant allotments and find someone to strim the allotments as they are rented out.
Clerk to do a sign to put on the car that is parked on an allotment
Clerk to ask the contractor if he can strim the grass on the orchard area. Clerk & TJ will cut back a small sycamore tree. Clerk to also ask the contractor to cut back the hedges on the other side of the fence on the play area.

2025/57 To receive quotes for works on the large conifer off Gordon Road/Play area – It was decided to proceed with the quote to remove the canopy. Further reductions will be considered in future.

2025/58 To consider Planning Application(s)

(i) NNDC Decision issued re. PF/23/0775 Barn At Greens Farm - Approved

(ii) NNDC Decision issued re. NP/25/0908 Hindolveston - Road Refusal of Prior Notification/Approval

(iii) NNDC Decision issued re. NP/25/0907 Briston Road - Prior Approval not required

(iv) PF/25/0758 - Melton Constable - Gardeners House, Melton Park, Hindolveston Road – DC abstained from comments. MCPC will review the planning application as per the planning policy

(v) LA/25/0759 - Melton Constable - Gardeners House, Melton Park, Hindolveston Road – DC abstained from commenting. MCPC will review the planning application as per the planning policy

2025/59 Finances

(i) To approve financial statement (Cash book, bank statement & Bank reconciliation) emailed to Councillors on 23rd June 2025. PROPOSED TJ, SECONDED DC, ALL AGREED

(ii) To agree payments & receipts

28/04/2025	Melton Constable Country Club	Storage & room hire	£45.83
28/04/2025	A Yacoubian	Clerk salary April	£392.10
28/04/2025	P Minns	Grass cutting April	£400.00
30/04/2025	Cozens INV 9361	Street lights s/o	£36.00
30/04/2025	Unity Trust	Service charge	£6.00
27/05/2025	National allotment society	Annual subscription	£84.00
27/05/2025	A Yacoubian	Laminating pouches	£12.99
27/05/2025	Norfolk Assoc of Local Councils	Annual subscription	£148.33
27/05/2025	Jo Boxall	Annual internal audit	£100.00
27/05/2025	Zurich Insurance	PC Insurance	£599.00
28/05/2025	Melton Constable Country Club	Storage & room hire	£45.83

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28/05/2025	A Yacoubian	Clerk salary May	£392.10
30/05/2025	Cozens INV 9451	Street lights s/o	£36.00
31/05/2025	Unity Trust	Service charge	£6.00
04/06/2025	P Minns	grasscutting	£400.00
04/06/2025	BC Landscaping	grasscutting	£1,550.00

Receipts

28/04/2025	transfer from savings account	£1,000.00
30/04/2025	Precept NNDC	£9,000.00
02/05/2025	HMRC VAT reclaim	£3,143.90
07/05/2025	NCC grasscutting	£139.72

PROPOSED Cllr DC, SECONDED Cllr SU, ALL AGREED

2025/60 Clerk report

Fakenham Neighbourhood Meeting held on 4th June – The antisocial behaviour has been reported to 101 and any future antisocial events will also be reported. Residents are urged to call 101 to report any further instances

2 quotes have been received from parishioners regarding Refurbishment of Melton Constable Village Sign and sign on the beacon. It was agreed to go with quote from Lattitude53design. one abstained, ALL AGREED. Clerk to confirm acceptance with contractor. Details regarding the shield to be finalised.

Visibility issue for drivers exiting Grove Road – Hedges have been cut back - Resolved

Parishioner complaint about the overhanging foliage on the pathway that goes from the bus stop into the village – although TJ has mentioned this to the tenant, nothing has been done, Clerk to write to the landlord of the property to advise that they must cut back the lime tree that is overhanging the path as it is a recurring problem and causes an obstruction on the path.

Update on location for MCPC meetings, this can be decided after the September meeting

Policies: Financial regulations, Investment Policy – ALL AGREED

2025/61 Date and time of the next Parish Council meeting: 2nd September 2025,

2025/62 Meeting closed at 9.13 pm

Signed Chair.....

Dated.....