MELTON CONSTABLE PARISH COUNCIL
The Junction
6 Briston Road, Melton Constable NR24 2DA

You are hereby summoned to attend the Parish Council Meeting of Melton Constable Parish Council on Tuesday 1st July 2025 at 7.30 pm.
This meeting will be held at The Junction, Melton Constable

Clerk to the Parish Council : Amanda Yacoubian Dated: 24th June 2025
https://meltonconstable-pc.gov.uk/

Agenda

1. To consider accepting apologies for absence
2. To consider the co-option of a new Councillor to fill a vacancy
3. To receive declarations of interest for items on the agenda
4. To approve the minutes of the Annual Parish Council Meeting held on 6th May 2025
5. To consider matters arising from the last minutes (not on the agenda) for information purposes only
6. To adjourn the meeting to allow for public participation
7. To receive County and District Councillor reports
8. To receive members' reports: Churchyard; Southside; Bus Shelter; Recreation Ground; Northside, Allotments
9. To receive quotes for works on the large conifer off Gordon Road/Play area
10. Refurbishment of Melton Constable Village Sign and sign on the beacon
11. To consider Planning Applications –
    - (i) NNDC Decision issued re. PF/23/0775 Barn At Greens Farm - Approved
    - (ii) NNDC Decision issued re. NP/25/0908 Hindolveston Road - Refusal of Prior Notification/Approval
    - (iii) NNDC Decision issued re. NP/25/0907 Briston Road - Prior Approval not required
    - (iv) PF/25/0758 - Melton Constable - Gardeners House, Melton Park, Hindolveston Road
    - (v) LA/25/0759 - Melton Constable - Gardeners House, Melton Park, Hindolveston Road
12. Finances
    - (i) To approve financial statement (Cash book, bank statement, bank reconciliation & Budget)
    - (ii) To agree payments & receipts (circulated by the Clerk on 23rd June)

28/04/2025	Melton Constable Country Club	Storage & room hire	£45.83
28/04/2025	A Yacoubian	Clerk salary April	£392.10
28/04/2025	P Minns	Grass cutting April	£400.00
30/04/2025	Cozens INV 9361	Street lights s/o	£36.00
30/04/2025	Unity Trust	Service charge	£6.00
27/05/2025	National allotment society	Annual subscription	£84.00

Amanda Yacoubian 24th June 2025

27/05/2025	A Yacoubian	Laminating pouches		£12.99
27/05/2025	Norfolk Assoc of Local Councils		Annual subscription	£148.33
27/05/2025	Jo Boxall	Annual internal audit		£100.00
27/05/2025	Zurich Insurance	PC Insurance		£599.00
28/05/2025	Melton Constable Country Club		Storage & room hire	£45.83
28/05/2025	A Yacoubian	Clerk salary May		£392.10
30/05/2025	Cozens INV 9451	Street lights s/o		£36.00
31/05/2025	Unity Trust	Service charge		£6.00
04/06/2025	P Minns	grasscutting		£400.00
04/06/2025	BC Landscaping	grasscutting		£1,550.00

Receipts

30/04/2025	Precept NNDC	£9,000.00
02/05/2025	HMRC VAT reclaim	£3,143.90
07/05/2025	NCC grasscutting	£139.72

13. Clerk report -

    Fakenham Neighbourhood Meeting held on 4th June

    Update on location for MCPC meetings & storage

    Visibility issue for drivers exiting Grove Road

    Parishioner complaint about the overhanging foliage on the pathway that goes from the bus stop to the village.

14. Policies: Financial regulations, Investment Policy
15. Date and time of the next Parish Council meeting: Tuesday 2nd September 2025